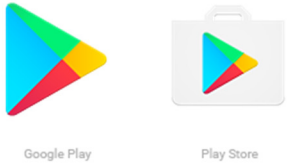


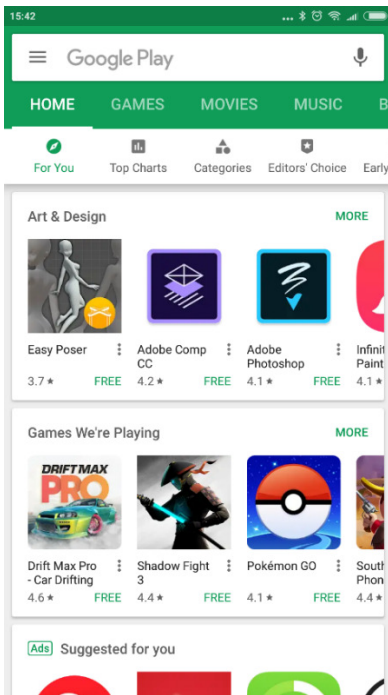
Getting Started - D-BIT Fixed Assets Mobile App

To find out which Android OS is on your device (**minimum requirement - Android v6**):
Open your device's Settings.
Tap About Phone or About Device.
Tap Android Version to display your version information.

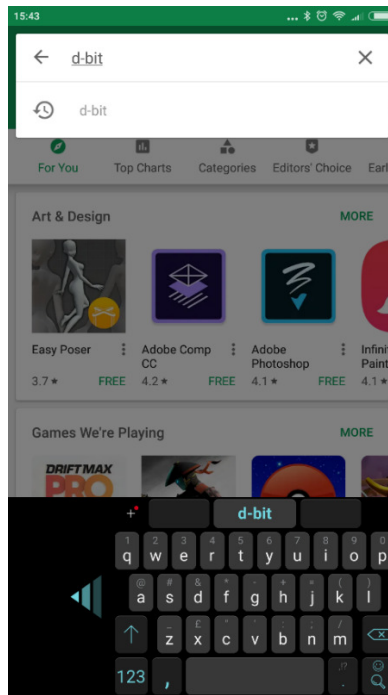
How to Install the App



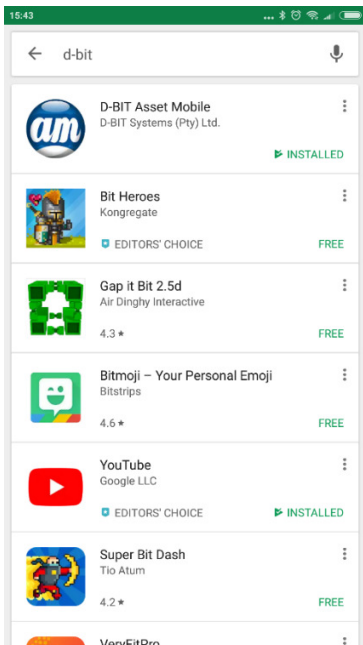
1. Open the Google Play store



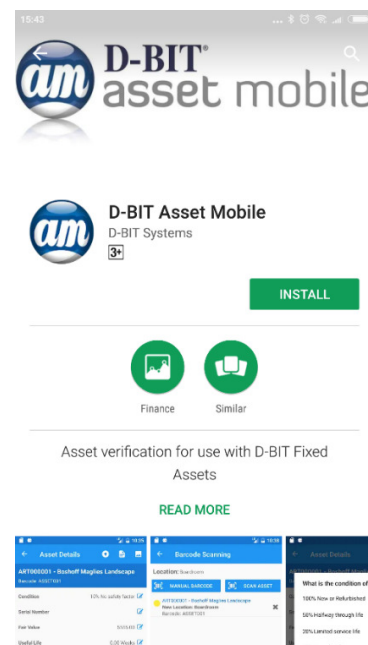
2. Search for d-bit assets



3. Tap on D-BIT Asset Mobile

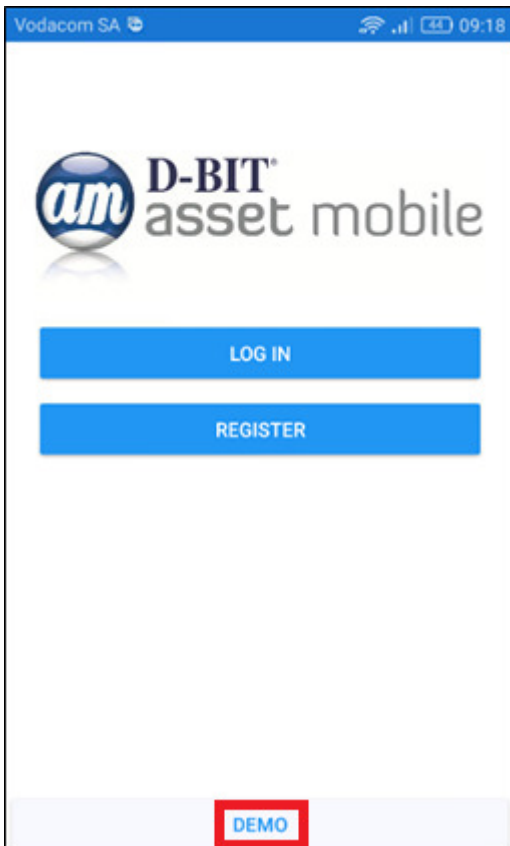


4. Tap on Install. Tap on Open once installed

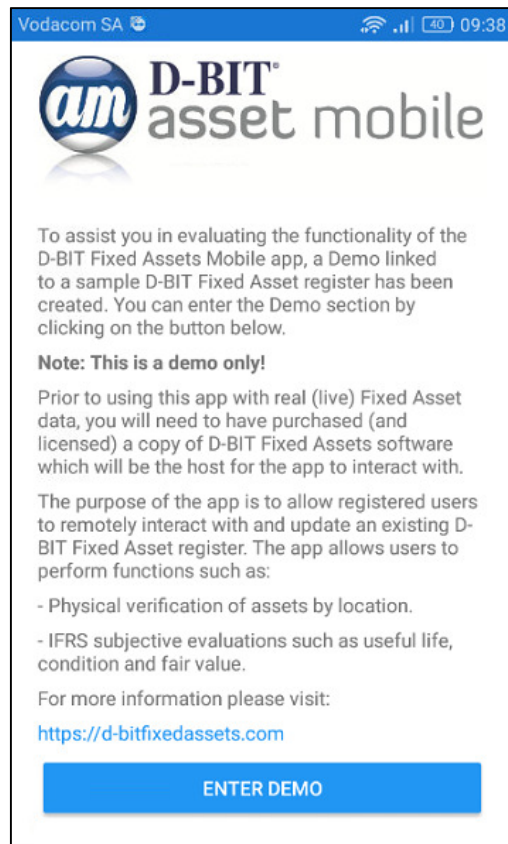


Opening the App for the first time

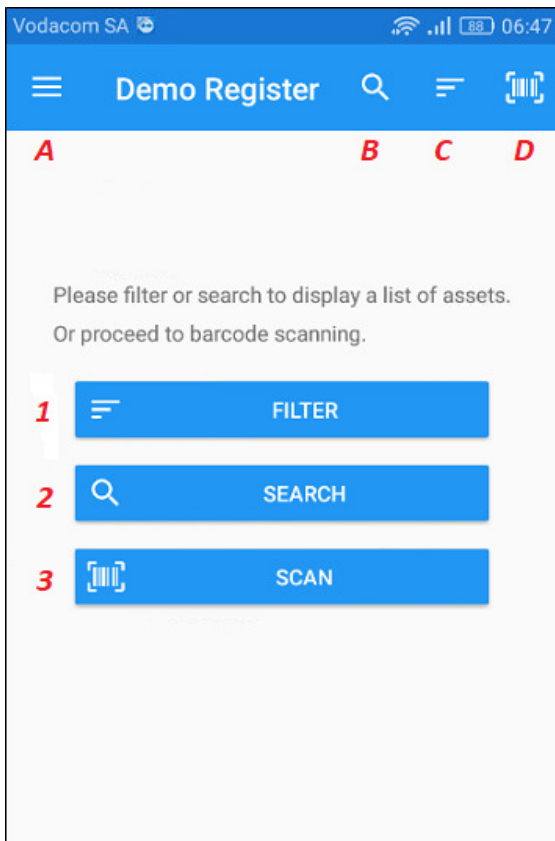
5. As a Demo User, please tap on Demo



6. The Terms of use will open. Enter Demo to continue




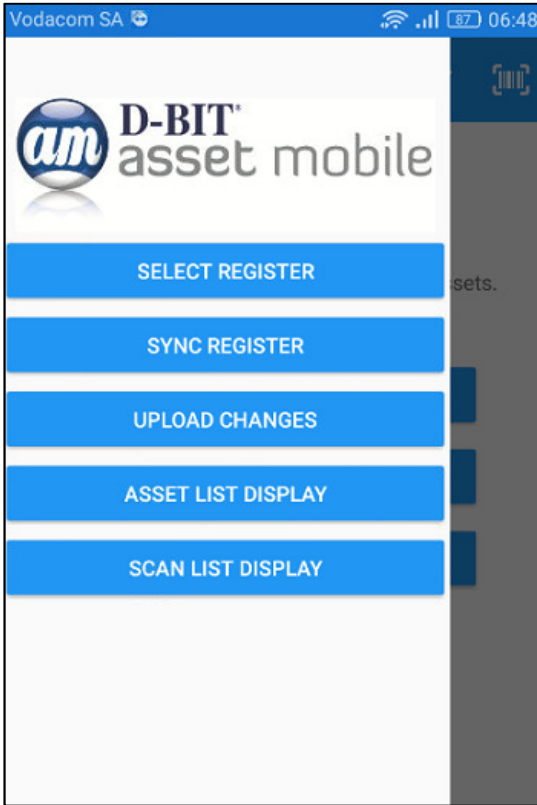
7. The menu items are as follows





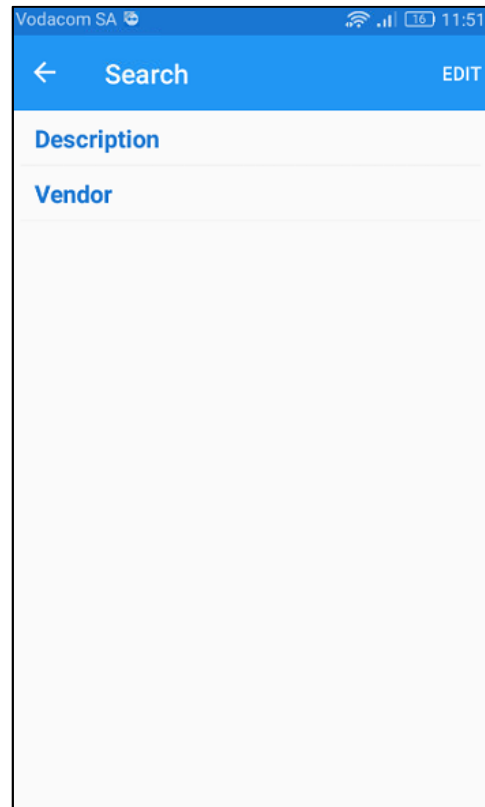
- **A Main Menu**
- **B – Search**
- **C – Filter**
- **D – Scan**



- **1 – Filter**
- **2 – Search**
- **3 – Scan**

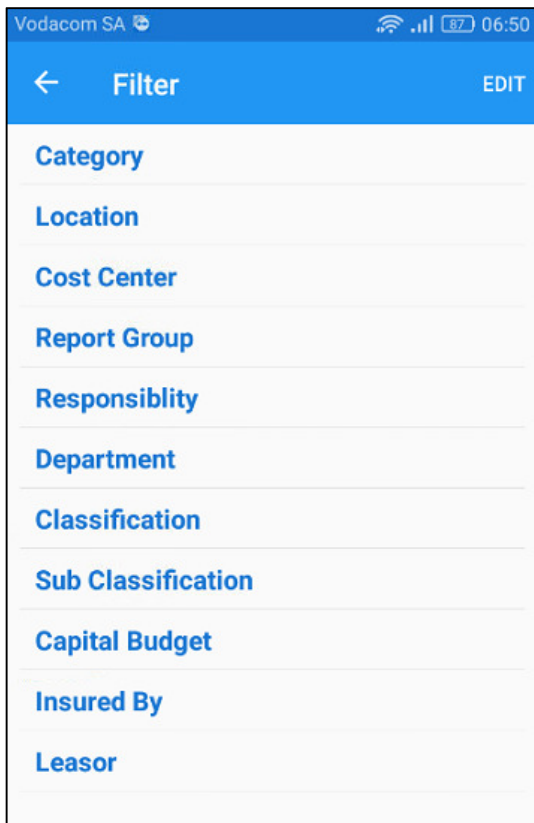
8. **A** Tap on  to display the Main Menu – Swipe Left to close




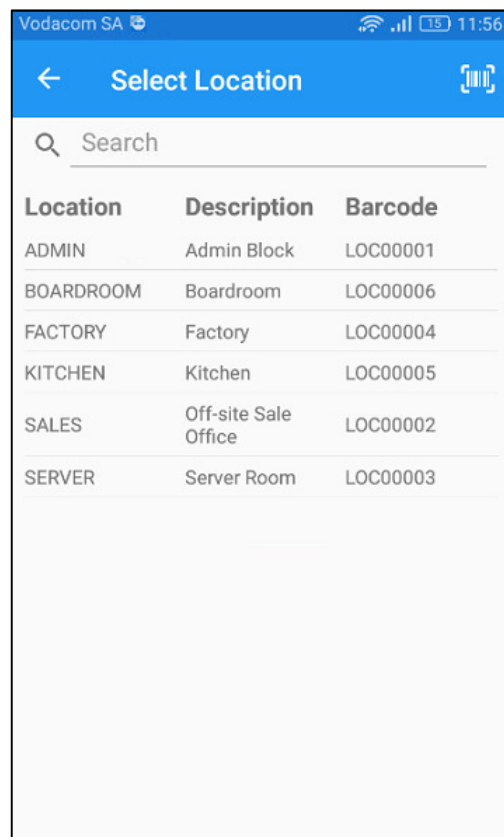
9. **B** Tap on  to display the Search Options.
Tap  for Start Screen





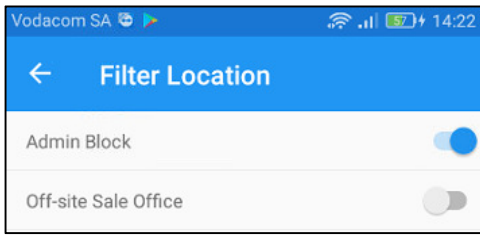
10. **C** Tap on  for Filter Options.
Tap  for Start Screen



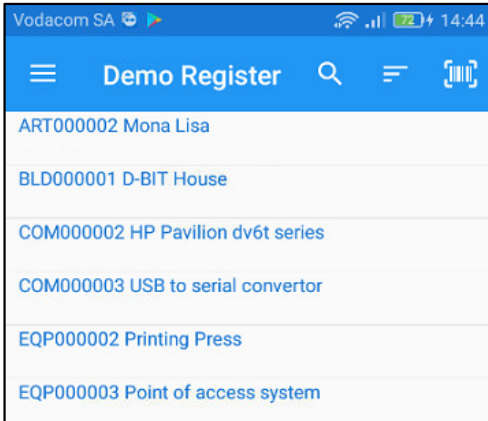
11. **D** Tap on  for Scan Options.
Tap  for Start Screen



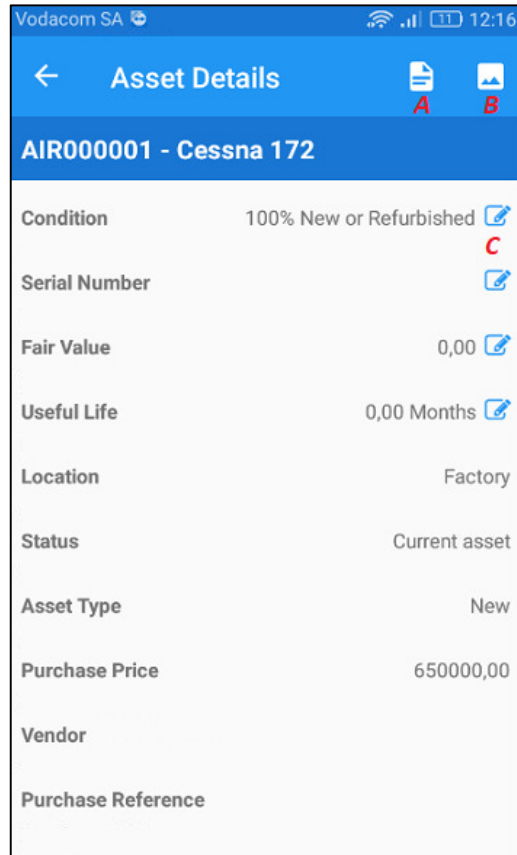
12. To Filter by Location please select , then Location and tap on Admin Block.
Tap  for Asset Display



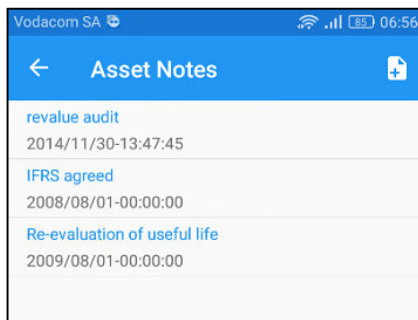
Asset Display showing all filtered assets



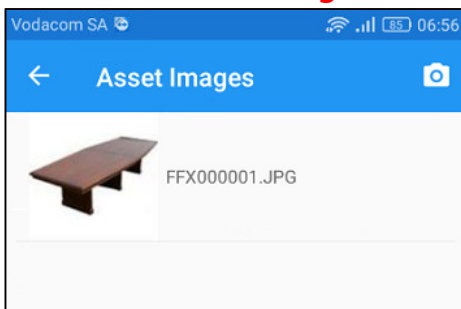
13. Tap on an Asset to view more details.
Menu Icons are highlighted below.



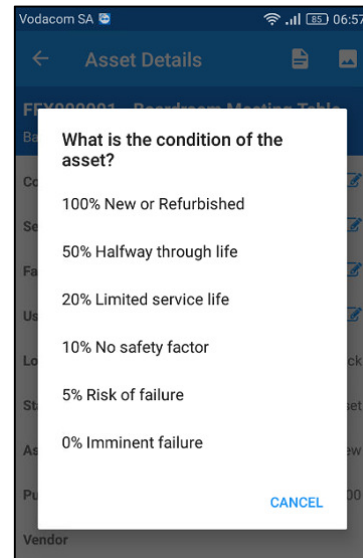
A - Asset Notes




B - Asset Image




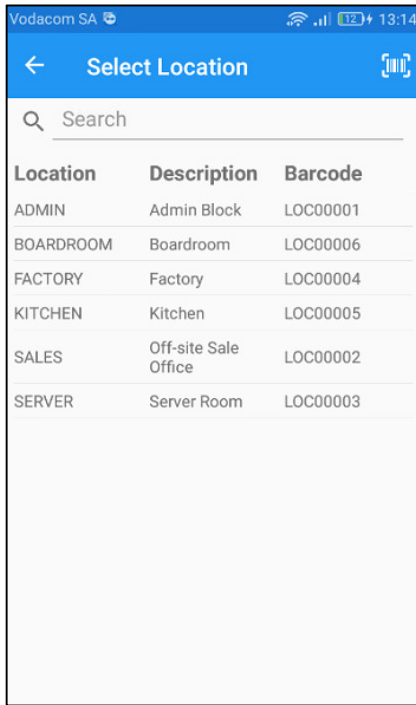
C - Fields that can be updated



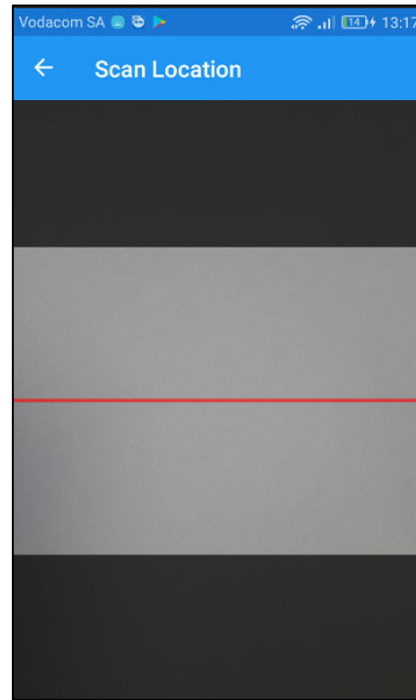
Tap  for Asset Display

Scanning for the first time (sample barcodes supplied at the end of this document)

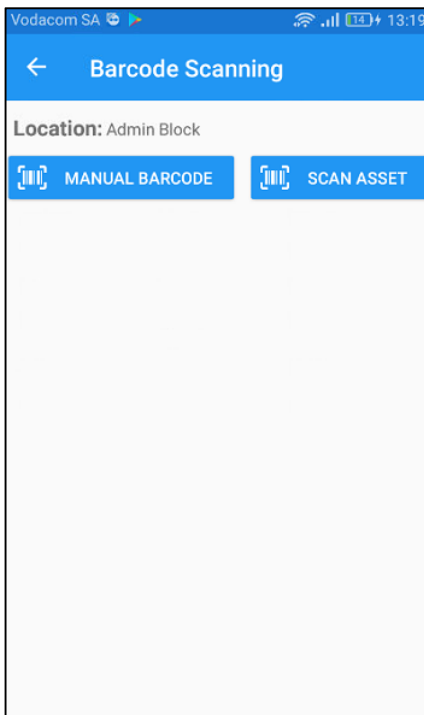
14. To start scanning tap on the  icon.
Select or scan Location



15. To scan a barcode, please ensure that the red line is aligned with the barcode



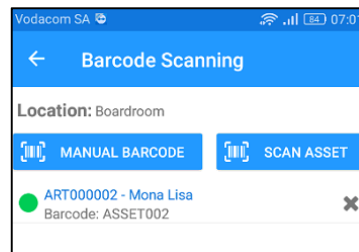
16. Once a location is selected/scanned the asset barcode can be scanned/ keyed



17. Colour coded Verification Identification codes.

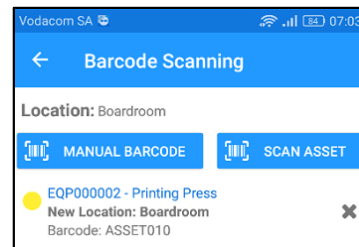
- A. Known asset scanned in current location

– Status Green



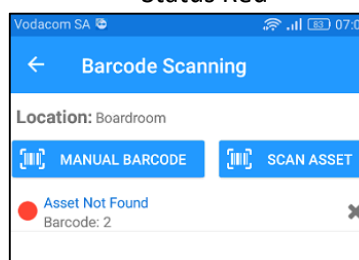
- B. Known asset scanned in different location


– Status Yellow

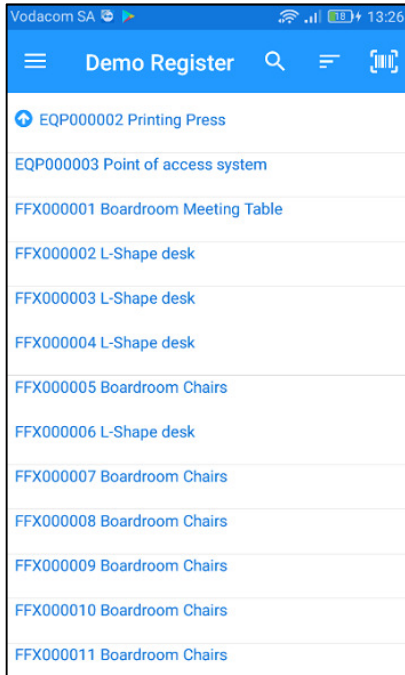



- C. Unknown asset scanned in current location

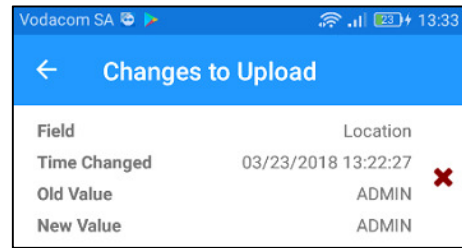
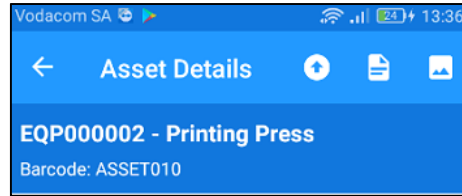
– Status Red





18. Once scanning is completed navigate back to the Asset Display Screen. The  icon indicates changes to an asset that need to be uploaded.
Tap on the asset to view changes

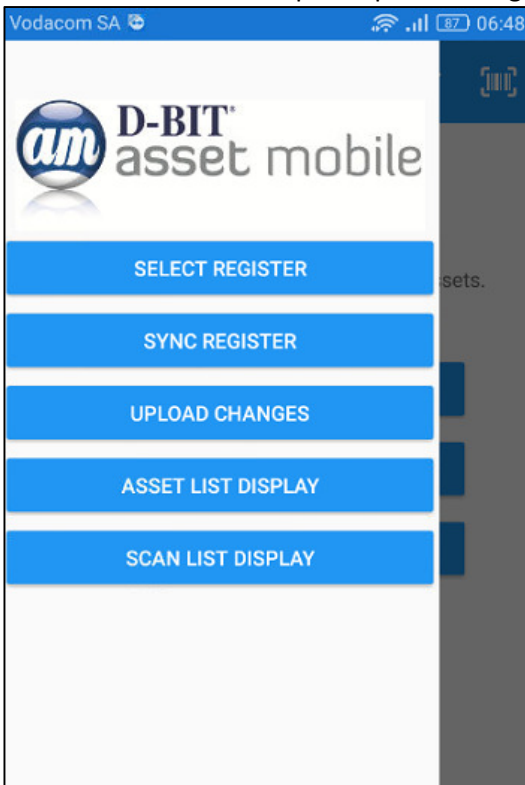


19. Tap on  icon to view changes

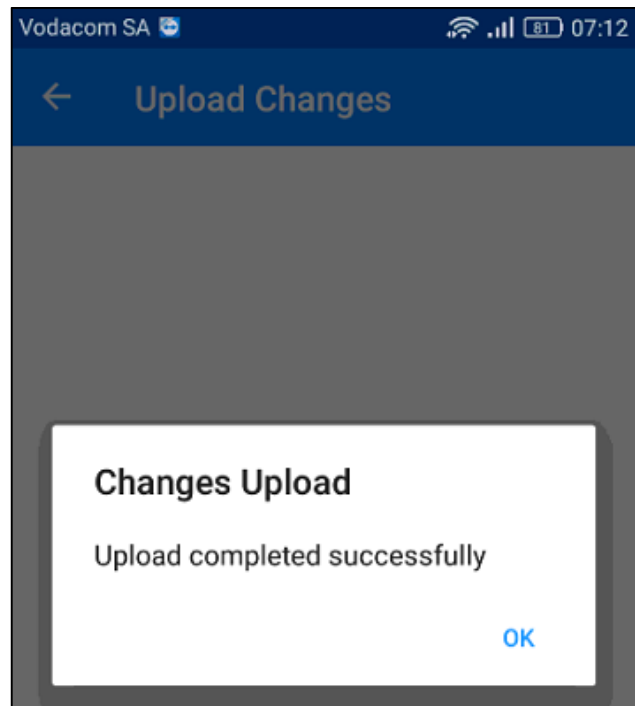


Tap  for Asset Display

20. To upload accepted changes, tap on  to navigate back to the Main Menu. Tap on Upload Changes.

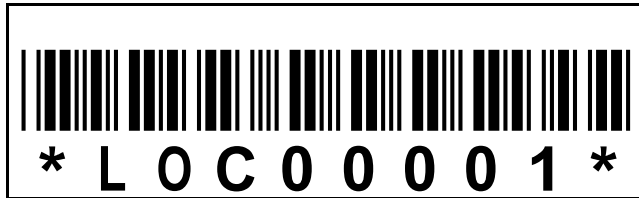


21. Asset verification is now completed successfully!



Thank you for using D-BIT Fixed Assets Mobile App - The future of asset verification.

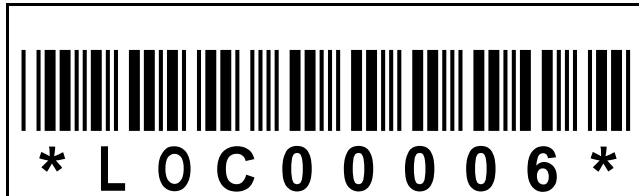
Location: ADMIN



FFX000016 Typist Chair



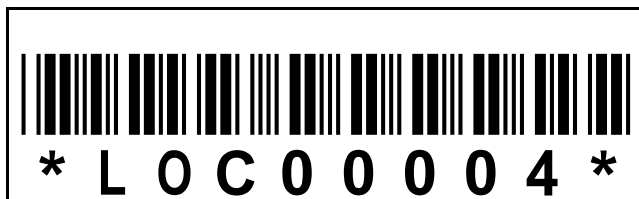
Location: BOARDROOM



ART000002 Mona Lisa



Location: FACTORY



EQP000002 Printing Press

